**CITY OF NASHUA**

**CITY COUNCIL MEETING**

**August 15, 2016**

The Nashua City Council met in regular session August 15, 2016 at the Nashua City Hall Council Chambers at 7:00pm with Mayor Pro-Tem Tom Johnson presiding and Council Members Rolland Cagley, Ryan Jung, Kyle Lane and Brenda Roberts were present: Mayor Angelina Dietz absent

The following department heads were in attendance: City Clerk Tabatha Caswell, Library Director Heather Hackman, Police Chief Paul Becthold, Sewer Operator Nick Henningsen and Street Superintendent Dan Zwanziger; along with 13 visitors.

Motion Jung, seconded by Roberts to approve the agenda. Motion carried unanimously.

Motion Jung, seconded by Roberts to approve the Consent Agenda (minutes of July 15 & 21 and August 2, 2016 meetings, bills for August 15, 2016 and Clerks Reports for July 2016) removing minutes of July 18, 2016 for further review. Motion carried unanimously.

Discussion was held with LouAnn Murphy regarding the treasurers report. The reports she has received are not showing a match in the balances. She feels it may be the software causing this. She indicated she can continue to look at the reports, but if the software is causing the issue it may not be easily resolved or she could correct the balances and move forward on a monthly basis. The Council agreed to move forward and correct the balances and work closely with City Clerk Caswell on a monthly basis to continue to ensure things are still balancing. This will help determine if new software is needed. City Clerk Caswell will be working with LouAnn every Thursday.

Annette Wood asked to close the 200 and 300 blocks of Main Street on September 10th for a car show for the Rustic Hallow Cat Shelter.

Katie Meighan spoke to the Council in regards to the Midwest Assistance Program (MAP) and also GrantSource Consulting. She is currently working with the City and concentrating on grants for water and waste water.

Discussion was held with Nancy Demro regarding TIF. City Clerk Caswell continues to look into the matter.

Motion Roberts, seconded by Lane to open the public hearing at 8:19pm regarding 204 Main St. Motion carried unanimously.

Discussion was held regarding the 204 Main St lot and the possibility of the City maintaining ownership, but Lincoln Savings Bank donating money towards improvements. Dan Castle with Lincoln Savings Bank indicated they had planned on maintaining the space as green space. He will look into this and get back to the City.

Motion Lane, seconded by Jung to close the public hearing at 8:26pm regarding 204 Main St. Motion carried unanimously.

No decision was made on 204 Main Street. The item has been tabled until the next meeting.

Department Reports:

City Clerk Caswell discussed when the next council meeting will be due to the Labor Day holiday, the Council decided it will be September 6th; gave the dollar amounts to the Council for the t-shirts to be completed-it was agreed to go with black designs; a bid has been received for the lot behind 309 Main St-the Council would like to maintain this property at this time;

Fire Department: Chief Johnson indicated a total of 31 calls 17 of which were in the City limits.

Lake/Dam: Council Member Jung informed everyone a meeting will be held August 30th at 7pm at the Welcome Center.

Library Director Hackman indicated the pizza party for those who qualified was a success; Kenneth Blum and Linda McCann will be coming to the Library to share their books.

Parks: Council Member Jung indicated the beach party was a success; October 1st they will be having a Halloween themed event; the next meeting will be September 15th.

Police Chief Becthold gave an update on the S.T.E.P. grant and vehicle inspections; nuisance letters are going out next week and Sergeant Marvin has completed firearms training.

Street Superintendent Zwanziger gave the Council information on the cost and plans for the storm drains to be installed on Greeley Street.

Sewer Operator Henningsen is still planning on doing sump pump inspections on Bayou; chlorine tubing needs to be replaced; has fixed the tires on the generator.

Council: Cagley asked if Zwanziger has heard on the street patches; Roberts indicated it would be a good idea for Katie Meighan to work with others who have been looking into grants; Jung indicated the new signs are up for can donations, City vehicles with be getting decaled on 8/29, website is progressing and employees are putting information together for Heather, working on employee handbook with Tabatha and Kyle and also meeting with Skilton.

Motion Jung, seconded by Lane to have Denny setup the laptop for remote access for Jen and Beth; Monday, Tuesday, Wednesday and Friday have Beth work for two hours during her normal working hours in the Council Chambers and just work on meters and Jen trained on backup to create accounts. Motion carried unanimously.

Motion Jung, seconded by Lane to approve the following members to be on the Lake & Dam committee Mike Stastny, Christine Skilton, Matt McMichael, Stan Mehmen, Dirk Firman, Shelly Johnson and Andy Matthews; Doug Strike asked to be removed for consideration. Motion carried.

No decision was made on the HWY 346 contract with the DOT as the corrected contract has not been received.

Discussion was held regarding Ordinance Chapter 105 Solid Waste Control. Several items were discussed and City Clerk Caswell will work on a few changes and present the ordinance again at the next council meeting.

Discussion was held regarding Ordinance Chapter 106 Collection of Solid Waste. Several items were discussed and City Clerk Caswell will work on a few changes and present the ordinance again at the next council meeting.

Discussion was held regarding the lease agreement with BB Community Leasing for the plow trucks. The Council was concerned the lease documents were not through First State Bank. City Clerk Caswell will get more information on the lease and will report back to the Council.

Motion Jung, seconded by Roberts to approve the consent agenda regarding the following building permits:

* 1. 202 Brasher St – replacing 7 windows no opening changes
  2. 404 Woodbridge St – 2 exterior doors and some brick work on towers

Motion carried unanimously.

Motion Lane, seconded by Cagley to adjourn the meeting at 10:11pm. Motion carried unanimously.

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| **VENDOR NAME** | **DESCRIPTION** | **AMOUNT** |
| BARNETT EXCAVATING & TRUCKING | line repair-private | $ 824.12 |
| BROWN SUPPLY CO | mud plugs for valve boxes | $ 165.00 |
| BROWN SUPPLY CO | wrench | $ 36.75 |
| BRUENING ROCK PRODUCTS | road edging | $ 302.36 |
| CASEY'S GENERAL STORES | fuel | $ 714.63 |
| CASWELL, TABATHA | meal reimbursement | $ 10.17 |
| CEDAR VALLEY PORTABLES | portable toilet monthly rental | $ 160.00 |
| CENTURYLINK | utilities-phone | $ 644.24 |
| CITY LAUNDERING | mat cleaning/tissue paper | $ 462.20 |
| CITY OF NASHUA | petty cash-postage/bleach | $ 70.17 |
| DOLLAR GENERAL | supplies | $ 93.83 |
| DUETSCH TREE & TRIMMING | remove trees | $ 1,125.00 |
| EASTERN IOWA TOURISM | yearly membership | $ 135.00 |
| FIVE STAR COOP | shipping/fly spray/battery | $ 127.61 |
| GALLS | PD flashlights | $ 100.40 |
| GATEWAY HOTEL & CONF CENTER | hotel accom/training | $ 372.96 |
| HAUSER, JEN | mile/supp/hotel accom-training | $ 435.57 |
| HAWKINS | chlorine | $ 955.00 |
| INRCOG | membership dues FY2017 | $ 781.61 |
| IOWA DEPT OF NATURAL RESOURCES | water treatment certificate | $ 80.00 |
| IOWA DNR-NPDES | annual NPDES fee 2017 | $ 210.00 |
| IOWA OUTDOORS | subscription | $ 15.00 |
| JOHN DEERE FINANCIAL | smv signs | $ 47.92 |
| JOHNSON ELECTRIC | electrical repairs at park | $ 2,478.87 |
| KEYSTONE LABORATORIES | water testing | $ 134.00 |
| KWIK STAR | fuel | $ 782.24 |
| LARUE, MORGAN | display hutch | $ 250.00 |
| LAW ENFORCEMENT SYSTEMS | citations | $ 228.00 |
| LEROYS REPAIR | trimmer string/weed trimmer | $ 544.78 |
| MARVIN, TRAVIS | hotel/meals/mileage reimbur | $ 1,349.17 |
| METLIFE | std/life/ad&d | $ 145.96 |
| MIDAMERICAN ENERGY | Brooklyn Industrial Park-electric | $ 28,955.20 |
| MURPHY TRACTOR & EQUIPMENT | loader repair | $ 817.19 |
| NASHUA AREA MEDICAL CENTER | Fireman CPX-Caster | $ 135.00 |
| NASHUA PLUMBING & HEATING | supplies | $ 81.61 |
| NEW HAMPTON TRIB/NASHUA REPORT | publications | $ 478.61 |
| RELIANT FIRE APPARATUS INC | waterous #RV3203, motor sub | $ 542.42 |
| RILEY'S | stamp/copy fee | $ 145.31 |
| SANDRY FIRE SUPPLY LLC | fire hose/hood | $ 1,166.00 |
| SCHUETH ACE HARDWARE | park supplies | $ 186.77 |
| SHERWIN WILLIAMS CO | numbers | $ 40.38 |
| STILLIONS, BRIAN | camp host 7/17-8/6/16 | $ 434.00 |
| SUPERIOR LUMBER INC | lumber/seal for picnic tables | $ 178.88 |
| T&K REPAIR | parts | $ 117.84 |
| THE MILL INC | grease | $ 28.25 |
| VERIZON | wireless internet-PD | $ 80.02 |
| DELTA DENTAL | premium | $ 207.06 |
| WELLMARK | health insurance | $ 9,741.82 |
| EMPLOYEES | payroll | $ 13,092.94 |
| ICSRU | garnishment | $ 779.07 |
|  |  | $ 70,990.93 |
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| **LIBRARY EXPENSES** |  |  |
| **VENDOR NAME** | **DESCRIPTION** | **AMOUNT** |
| BAKER & TAYLOR | books/dvd's | $ 280.60 |
| BOOK LOOK | books/dvd's | $ 441.71 |
| CEDAR VALLEY PRINT & SUPPLY | books/dvd's | $ 48.99 |
| CENTER POINT | books/dvd's | $ 43.50 |
| CENTURYLINK | utilities | $ 60.62 |
| DISNEY MOVIE CLUB | books/dvd's | $ 27.94 |
| HACKMAN, HEATHER | books/dvd's | $ 28.94 |
| HOT ROD | subscriptions | $ 14.97 |
| INGRAM BOOKS | books/dvd's | $ 240.17 |
| IOWA LIBRARY SERVICES | subscriptions | $ 166.15 |
| NASHUA PUBLIC LIBRARY | office supp/postage/pizza party | $ 42.06 |
| OVERDRIVE | subscriptions | $ 391.67 |
| WEBER PAPER COMPANY | miscellaneous expenses | $ 33.47 |
| WOMENS DAYS | subscriptions | $ 6.25 |
| **TOTAL LIBRARY EXPENSES:** |  | $ 1,827.04 |
| **TOTAL EXPENSES FOR AUGUST 15, 2016:** |  | $ 72,817.97 |

Angelina Dietz

Mayor

Attest: Tabatha Caswell

City Clerk