**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

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## The Nashua City Council met in regular session on March 21, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:02PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven, and Ernie Willsher. City employee(s) Beth Henningsen Deputy Clerk was present along with Nick Henningsen Water/Waste Water Superintendent. There were 4 guests in attendance.

## Mayor Anthofer asked for consideration approving the agenda. Johnson/M, Dean/S, M/C.

## There were no public comments.

## Mayor Anthofer called for a motion to adopt the following resolutions: 22-21 Resolution Establishing the use of ARPA funds. Dean/M, Johnson/S, M/C. Roll Call: All Ayes. 22-22 Resolution Amending Job Descriptions. Johnson/M, Malven/S, M/C. RC: All Ayes.

## Mayor Anthofer asked for a motion to approve the minutes from the regular council meeting held March 7, 2022. Malven/M, Willsher/S, M/C. RC: All Ayes.

Mayor Anthofer asked for a motion to approve the consent calendar payment of claims.

Total Claims to be paid for March 8-March 21, 2022. $37,700.29 + $7,339.19(Wages)

General Fund: $17,708.83

Urban Revit (LOST): $7,643.37

Road Use: $6,103.51

Water: $7,771.90

Sewer: $4,054.37

Storm Water: $1,757.50

Total Funds: $45,039.48

Dean/M, Johnson/S, M/C. RC: All Ayes Mayor Anthofer called for a motion to approve the building permit for 318 Lakeshore Dr. Willsher/M, Dean/S, RC: All Ayes. Business of the Mayor: Mayor Anthofer thanked the council for everything they do and stated it isn’t the easiest when you have the County Board of Supervisors talk

## about you in the paper.

## Department Reports:

Deputy Clerk Henningsen let the council know that some of our outdated software is going to need to be updated or we will lose access. The council approved upgrading our Microsoft Office to a 365 yearly subscription to maintain access.

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Johnson mentioned that the blue light bulb donation event for Jeremy Iriarte was a big success and during the event there was a fire call and she stated her appreciation for the Nashua Fire Department. Dean mentioned that the car dropped through the ice today for those that were in the poll.

Nick Henningsen Water/Waste Water Superintendent presented his monthly report

Library Director Heather Hackman presented her monthly report.

## Discussion/Action Items:

Dean motioned to approved doing employee evaluations, setting a maximum pay increase of 2% and for the city to pay for health insurance for FY’23. Johnson seconded. M/C. RC: All Ayes. Johnson motioned to have the transaction fee for Forte passed onto the customers if the bill was paid via credit card when the city switches credit card providers. The cost will be $1.75/transaction. Malven seconded. M/C. Roll Call: All Ayes. Dean motioned to have the city pay the fee if it was paid via E-check or automatic payment. The cost to the city would be $.50/transaction. Johnson seconded. M/C. RC: All Ayes. Dean motioned to commence with end point replacement on the water meters by appointment as soon as we get confirmation that they are going to work. Johnson/S. M/C. RC: All Ayes. Johnson motioned to charge a $40/month fee for ignoring/refusal to set appointment to replace endpoints after being notified. Johnson/M, Malven/S, M/C. RC: All Ayes. Malven motioned to increase the pool fill fees by $5.00 per 1,000 gallons. Johnson/S, M/C. Roll Call: All Ayes. Johnson motioned to have the Chickasaw County Board of Supervisors draw up a 28E contract for the original 2,880 hours at the original amount $59.50/hour ($171,360 annual). Malven seconded, M/C. RC: All Ayes. Johnson motioned to approve the bid by Bockhaus to replace the furnace for $3,734 for a 70,000 BTU, 96% efficient 2 stage furnace. Malven seconded. RC: Johnson, Kelleher, Malven Ayes and Dean and Willsher Nay. Motion passed 3-2. Dean motioned to hold off on replacing the outdated door drive on the elevator at the Welcome Center. Johnson seconded. M/C. RC: All Ayes. Kelleher motioned to lock the downstairs and elevator during cleaning for safety. Johnson seconded. M/C. RC: All ayes. Johnson motioned to have City Clerk set up timekeeping software “My Hours” for two employees Beth

and Zade to test the program. Dean seconded. M/C. Johnson motioned to forgive the bill at water bill at 123 Lexington due to extreme circumstances. Kelleher seconded. M/C. RC: All Ayes. The council discussed the temporary fuel charge that will be imposed by Jendro Sanitation. The city is going to absorb the cost, since it is a temporary charge due to fuel prices. Dean motioned to go into closed session per 21.5(1)(c) of the Iowa Code discussion of strategy with legal counsel. Kelleher seconded. M/C. RC: All Ayes. The meeting went into closed session at 8:24PM. After discussion, Johnson motioned to resume open session, Malven seconded. M/C. The meeting went back into open session at 8:40PM. Johnson made a motion to hire a superb dive team to investigate the damage at the dam, Dean seconded. M/C. RC: All Ayes. Johnson also motioned to have the Mayor sign required paperwork per Attorney Skilton’s direction. Dean seconded. M/C. Roll Call: All Ayes.

## Other Business:

There was no other business. Dean motioned to adjourn, Johnson/S, M/C. The meeting was adjourned at 8:41PM.

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##  Pending Approval by Council

## John Ott

## City Clerk

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| CLAIMS REPORT (March 8-21, 2022) |  |  |
| VENDOR | REFERENCE  | AMOUNT |
| ARNOLD MOTOR SUPPLY  | STREETS-ALTERNATOR  | $163.85 |
| N E COMMUNITY ACTION CORP  | CH-DONATION FOR PUBLIC PURPOSE  | $1,551.00 |
| NEW HAMPTON TRIBUNE NASHUA  | CH-ANNUAL SUB PAPER  | $36.00 |
| ORIGIN DESIGN  | GREELEY ST.-STORM WATER STUDY  | $7,030.00 |
| ROB SAND, AUDITOR OF STAT  | FY'20 EXAM ADD'L COSTS  | $1,258.25 |
| SECRETARY OF STATE  | CH-APP FOR NOTARY JO  | $30.00 |
| WEX BANK  | CITY FUEL EXPENSES  | $883.14 |
| BAKER & TAYLOR  | LIB - BOOKS  | $415.36 |
| BETTER HOMES & GARDENS  | LIB-SUB  | $22.00 |
| BOOK LOOK  | LIB - BOOKS  | $446.73 |
| BUTLER-BREMER COMMUNICATIONS  | LIB - PHONE EXP FEB '22  | $40.95 |
| CENTER POINT LARGE PRINT  | LIB - BOOKS  | $73.50 |
| DEMCO  | LIB-OTHER MATERIALS  | $106.95 |
| GI PUBLISHING  | LIB - BOOKS  | $30.00 |
| HEATHER M. HACKMAN  | LIB-REIMB TRAINING/MILEAGE  | $54.92 |
| ILLINOIS LIBRARY ASSOC  | LIB-PROGRAM SUPPLIES  | $461.94 |
| INGRAM  | LIB-MATERIALS/BOOKS/DVD'S  | $498.06 |
| MIDWEST LIVING  | LIB-SUB  | $14.00 |
| NATIONAL GEOGRAPHIC KIDS  | LIB-SUB  | $30.00 |
| NEW HAMPTON TRIBUNE NASHUA  | LIB-SUB  | $36.00 |
| RAPID PRINTERS  | LIB-SUPPLIES  | $49.99 |
| WATERLOO COURIER  | LIB-SUB  | $435.00 |
| BRUENING ROCK PRODUCTS INC  | PRIVATE LINE REPAIR-423 MADISO  | $269.96 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-COUNTY CONTRACT FEB'22  | $4,544.80 |
| GWORKS  | WTR/SWR-UB SOFTWARE CLOUD  | $3,447.50 |
| INRCOG  | URB REV GRANT FEES  | $1,820.37 |
| NORTH EAST IA REGIONAL LEAGUE  | CH-'22/23 MEMBERSHIP DUES  | $15.00 |
| SATERN BUILDERS  | URB REVIT GRANT-515 GREELEY  | $5,823.00 |
| SECURITY 1ST INSURANCE  | SURETY BOND INS - CH60%  | $1,098.00 |
| LINCOLN SAVINGS BANK  | HSA  | $1,700.00 |
| IPERS  | REGULAR IPERS  | $2,937.05 |
| IRS - USA TAX PAYMENT  | FED/FICA TAX  | $2,062.97 |
| TREASURER STATE OF IOWA  | STATE TAX  | $314.00 |
| Accounts Payable Total  |   | $37,700.29 |
| Payroll Checks  |   | $7,339.19 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  |   | $45,039.48 |
| GENERAL FUND  |   | $17,708.83 |
| URBAN REVITAL (LOST ONLY)  |   | $7,643.37 |
| ROAD USE  |   | $6,103.51 |
| WATER  |   | $7,771.90 |
| SEWER  |   | $4,054.37 |
| STORM WATER UTILITY  |   | $1,757.50 |
| TOTAL FUNDS  |   | $45,039.48 |

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| --- | --- | --- |
| NAME (Rev July - Feb '22) | Feb Rev | YTD Rev |
| GENERAL FUND TOTAL | 17,708.53 | 517,308.24 |
| WODD DAYS FUND TOTAL | 1,146.00 | 16,359.36 |
| LAKE/DAM TOTAL | 60.52 | 34,431.04 |
| URBAN REVITAL (LOST ONLY) TOTA | 81.67 | 91,815.90 |
| ROAD USE TOTAL | 17,065.22 | 148,202.45 |
| EMPLOYEE BENEFIT TOTAL | 631.9 | 78,242.11 |
| EMRGNY FUND (TRAN TO GF) TOTA | 60.97 | 7,570.93 |
| LOCAL OPTION TAX TOTAL | 0 | 152,240.73 |
| SPECIAL REVENUES-LAKE/DAM TOTA | 0 | 0 |
| TIF FUNDS TOTAL | 65.94 | 28,031.01 |
| SPECIAL REVENUES-URBAN RE TOTA | 0 | 0 |
| ASSET FORFEITURE TOTAL | 0 | 0 |
| DEBT SERVICE TOTAL | 1,040.52 | 198,949.01 |
| CAPITAL IMPROVEMENT LEVY TOTA | 0 | 0 |
| FEMA FUND #301 LAKE/DAM TOTAL | 0 | 0 |
| FIRE DEPARTMENT (FEMA) TOTAL | 0 | 0 |
| ARPA Funds Covid 19 TOTAL | 0 | 123,795.98 |
| PERM FUNDS-LIB WATSON TOTAL | 0 | -269.9 |
| PERM FUNDS-CITY WATSON TOTAL | 831.78 | 7,527.80 |
| PERM FUNDS-LIBRARY-BERRIE TOTA | 0 | 182.64 |
| GRANDY ESTATE - LIBRARY TOTAL | 0 | 0 |
| WATER TOTAL | 19,877.89 | 180,941.38 |
| UTILITY DEPOSITS TOTAL | 150 | 1,950.00 |
| SEWER TOTAL | 34,481.31 | 320,648.27 |
| SEWER SINKING TOTAL | 13,302.67 | 106,421.36 |
| STORM WATER UTILITY TOTAL | 4,483.61 | 35,880.67 |
| TOTAL REVENUE BY FUND | 110,988.53 | 2,050,228.98 |

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