**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on June 20, 2022 at Council Chambers in City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Rhonda Dean, Samantha Johnson, Hal Kelleher, Tim Malven and Ernie Willsher. City employee(s) City Clerk John Ott was present along with Nick Henningsen Water/Waste Water Superintendent. There were also 10 guests in attendance.

## Mayor Anthofer asked for consideration approving the agenda after amending it removing 13(a) Consideration/Approval to allow the Fire Association to keep money given by the Grandy Estate, 13(d) consideration/approval to get sand for the beaches, and 13(h) consideration/approval of re-estimated dock repair.

## Dean/M to approve the amended agenda. Malven/S, M/C. Roll call all ayes.

Mayor Anthofer called for a motion to approve the consent agenda. Minutes from the regular council meeting June 6, 2022, Consent Calendar Payment of Claims June 3-16, 2022 totaling $50,856.07 (see claims report), and the following permits. Building: 502 Saint Lawrence, 102 Dixie Dr., 174 Greenwood Ave., 28 Douglas St., and 824 Main St. ; Cigarette/Tobacco license renewals: Kwik Star; and Alcohol/Liquor licenses Big 4 Fair and Welcome Center. Willsher/M, Malven/S, M/C. RC: all ayes. Mayor Anthofer asked for public comments. A resident inquired about the city doing something with a culvert and gutter by 114 Wabash to address the flooding. Another resident had inquired about golf carts being able to cross over the bridge on 346. The council informed the citizen that this was not permitted per state law. The property owner at 515 Brasher requested discussion on their property that had a fire. The property owner didn’t attend the meeting, so the discussion was skipped. A citizen is requesting the city vacate Madison St. on the Easterly side of Lots 6 & 7. Dean motioned to set a public hearing. Malven seconded. M/C. RC: all ayes. Mayor Anthofer asked the council to pass the following resolutions: 22-32 Approving Welcome Center Board Member Theresa Weinberg. Johnson/M, Willsher/S, M/C. Roll Call: all ayes. 22-33 Authorizing the Sale of City Property located at 204 Main St. Johnson/M, Malven/S, M/C. Roll Call: all ayes. 22-34 Authorizing the Sale of City Property located at 304 Main St. Johnson/M, Dean/S, M/C. Roll Call: all ayes. 22-35 Authorizing the Sale of City Property located at 306 Main St. Malvin/M, Johnson/S, M/C. Roll Call: all ayes. 22-36 Authorizing the Sale of City Property located at 308 Main St. Johnson/M, Willsher/S, M/C. Roll Call: all ayes. And 22-37 Authorizing the Sale of City Property located at 823 Jay St. Malven/M, Johnson/S, M/C. Roll Call: all ayes.

## Business of the Mayor:

## The Mayor discussed the progress on the cleanup of 32 Chestnut St.

## Department Reports:

City Clerk Ott informed the council that the bank reconciliation for May was completed and available for review. He also discussed the May financial reports and answered council questions. He requested approval to attend the Municipal Professional’s Academy which will be held July 27-29, 2022 in Ames, IA. Dean/M to allow City Clerk Ott to attend, but if the office is closed due to no office staff that the public is given sufficient notice. Malven seconded. M/C. RC: all ayes. City Clerk Ott also reminded the council due to Independence Day the next meeting will be held on Tuesday July 5th.

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Kelleher mentioned how impressed the Trikers were with the City of Nashua at the event that was held this month. Johnson stated that there will be an event added to the WODD agenda as there will be a face painting fund raiser for Deputy Duke. Dean mentioned that they are going to hold one more coffee with the council on July 16th and encourages anyone who would like a round table discussion about the city to attend.

Nick Henningsen Water/Waste Water Superintendent gave his monthly report. He noted that they will be working on the Splash Pad timer to shut off after 5 minutes of inactivity. He also informed the council of a repair issue at the sewer treatment plant for a new gearbox for the clarifier that will cost $7,644.47. He also mentioned that the new pump that they installed at the waste water plant is working great. The company that provides a smoke test for the sewer lines is scheduled to be here in July. Heather Hackman Library Director shared her monthly report with the council. The library board was concerned about two trees at the library. The council said they will let the Maintenance Department know to remove them.

Action/Discussion

The council discussed the fee structure for out of district fires and accidents that was presented by Fire Chief Johnson. Malven motioned to set a public hearing to update the current ordinance. Willsher seconded. M/C. RC: all ayes.

The council discussed looking at an ordinance to prevent pushing snow onto or across city streets and right of ways. Johnson/M to table the discussion due to the timing. Kelleher/S, M/C. RC: all ayes. The council discussed employee wages and reviews for FY’23. Dean stated that she would work with City Clerk Ott to plan some times after 5:30PM and have evaluations with the 3 employees. The council discussed the applicants for the Deputy Clerk position. The Mayor and City Clerk have been interviewing candidates. Dean motioned to move forward with recommendation of the Mayor and City Clerk. Malven seconded. M/C. City Attorney talked about moving the handicap signs for the food trucks. He talked to the bank and they were OK with the city moving the sign to the opposite side. The council discussed approving paying for the WODD alcohol and liability insurance. The liability insurance estimate was $575 and the alcohol insurance we haven’t been able to secure an estimate for yet. Dean/M to approve paying the $575 for the liability insurance and up to $2,000 for alcohol insurance. Johnson/S, M/C. Roll Call: all ayes. Johnson discussed the information that she received at the ambulance council meetings. She stated that the city’s total cost would be $160,000, but after revenues from the service it would equate to about a $39,000 loss. She mentioned that the ambulance council representative of the surrounding towns in Chickasaw County seemed to be on board with using a per-capita fee structure; however they haven’t taken the information back to their respective city councils to get their opinion. The County Attorney is in the process of drafting a 28E Agreement. Dean motioned to put further discussion into a work group with council and encouraged the Fire Department members to participate as well. Johnson/S, M/C. RC: all ayes. The council discussed painting crosswalks per information from Chamber President Val Johnson. They wanted to get more information because the Iowa DOT is usually in charge of Hwy 346 and so they wanted to get clarification. The council discussed changing the city logo. Dean/M to move the discussion to a work group and include Val Johnson Chamber President who is spearheading the project. Dean/M to set a workshop for Wednesday July 13, 2022 at 6:00PM. Johnson/S, M/C. RC: all ayes.

Other Business:

City Clerk Ott informed the council that the roof replacement at the powerhouse has been completed.

The Mayor asked for a motion to go into closed session 21.5(1)(C) of the Iowa Code to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation. Johnson/M to end regular session and go into closed session. Dean/S M/C. RC: all ayes. Regular session ended at 8:26PM.

After Attorney Skilton provided an update to the council and answered council questions. Johnson/M to close the closed session and resume open session. Malven/S, M/C. RC: All Ayes. The open session resumed at 8:41PM. After brief discussion, Johnson/M to end the regular session and go into closed session. Dean/S, M/C. Roll Call: all ayes. The regular session went into closed session at 8:42PM. Johnson/M to end the closed session and resume regular session. Malven/S, M/C. Roll Call: all ayes. Regular session resumed at 8:55PM. Dean/M to end regular session and go back into closed session. Johnson/S, M/C. Roll Call: all ayes. Regular session ended at 8:57PM. After discussion, Johnson/M to end closed session and resume open session. Malven/S, M/C. RC: all ayes. Open session resumed at 9:09PM.

There was no other business. Johnson/M to adjourn. Malven/S, M/C. Roll Call: all ayes. The meeting adjourned at 9:11PM.

## Pending Approval by Council

## John Ott

## City Clerk

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| CLAIMS REPORT (June 3-16, 2022) |  |  |
| VENDOR | REFERENCE | AMOUNT |
| ARNOLD MOTOR SUPPLY | STREET-SUPPLIES | 184.21 |
| BRUENING ROCK PRODUCTS INC | STREET-ROAD ROCK | 299.22 |
| BUTLER-BREMER COMMUNICATIONS | PHONE EXP - MAY '22 | 298.48 |
| CHICKASAW COUNTY SHERIFF OFFIC | PD-CNTY CNTRCT ADD HRS MAY '22 | 4,544.80 |
| DEBOEF GRINDING | BRUSH SITE GRINDING | 7,217.00 |
| HEARTLAND ASPHALT, INC. | STREETS-COLD MIX 47.8 TONS | 3,903.08 |
| HENNINGS ELECTRIC LLC | WATER-MOVED LIGHT SWITCH | 83.46 |
| NATIONAL ELEVATOR INSPECTIONS | WC-ELEVATOR INSPECT FEE | 82.5 |
| ORIGIN DESIGN |  | 3,855.00 |
| QUALITY PUMP & CONTROL | SEWER-PUMP REPAIR | 1,779.50 |
| STOREY KENWORTHY MATT PARROTT | WTR/SWR-DLINQUENT NOTICES | 2,173.25 |
| WEX BANK | CITY FUEL EXPENSES | 2,003.28 |
| BAKER & TAYLOR | LIB-BOOKS | 362.22 |
| BOOK LOOK | LIB-BOOKS | 472.67 |
| BUTLER-BREMER COMMUNICATIONS | LIB-PHONE EXP MAY '22 | 37.31 |
| CAPITAL SANITARY SUPPLY | LIB-CLEANING/SANITATION SUPP | 84.3 |
| CENTER POINT LARGE PRINT | LIB-BOOKS | 45.75 |
| CHRISTMAS FROM THE HEART | LIB-BOOKS | 33.91 |
| DISNEY MOVIE CLUB | LIB-DVD'S | 36.27 |
| GOOD HOUSEKEEPING | LIB-SUB | 32.07 |
| ILLINOIS LIBRARY ASSOC | LIB-READ PROG SUPPLIES | 224.78 |
| INGRAM | LIB-BOOKS/DVD'S | 249.29 |
| NASHUA PUBLIC LIBRARY | LIB-PETTY CASH | 3.63 |
| PERFECTION LEARNING | LIB-BOOKS | 717.44 |
| RAPID PRINTERS | LIB-PAPER SUPPLIES | 125.35 |
| TASTE OF HOME | LIB-BOOKS | 71.96 |
| DON BOSS | WC-CRAFTER COMMISSION MAY '22 | 37.5 |
| JAN CLEMENT | WC-CRAFTER COMMISSION MAY '22 | 56.25 |
| DEUTH, BRENDA | WC-CRAFTER COMMISSION MAY '22 | 74.96 |
| SHERYL DORMAN | WC-CRAFTER COMMISSION MAY '22 | 46.75 |
| FRISKY FOX VINEYARD LLP | WC-CRAFTER COMMISSION MAY '22 | 82.56 |
| KATHLEEN HENRY | WC-CRAFTER COMMISSION MAY '22 | 30 |
| TERRY HINRICHS | WC-CRAFTER COMMISSION MAY '22 | 187.5 |
| HOMESPUN TREASURER | WC-CRAFTER COMMISSION MAY '22 | 41.25 |
| SHARON LEERHOFF | WC-CRAFTER COMMISSION MAY '22 | 110.08 |
| MAAS, ROBERTA C. | WC-CRAFTER COMMISSION MAY '22 | 296.11 |
| NANCY'S TRUFFLES | WC-CRAFTER COMMISSION MAY '22 | 41.25 |
| JANET PETEFISH | WC-CRAFTER COMMISSION MAY '22 | 58.13 |
| NANCY SCHERER | WC-CRAFTER COMMISSION MAY '22 | 151.68 |
| SANDY'S STICHES | WC-CRAFTER COMMISSION MAY '22 | 47.25 |
| SENNER, ANN L | WC-CRAFTER COMMISSION MAY '22 | 66.3 |
| SNELLING, MARLENE | WC-CRAFTER COMMISSION MAY '22 | 66 |
| TERESA STAUDT | WC-CRAFTER COMMISSION MAY '22 | 92.25 |
| LISA STEINLAGE | WC-CRAFTER COMMISSION MAY '22 | 72.38 |
| SHIRLEY STEVENSON | WC-CRAFTER COMMISSION MAY '22 | 81.75 |
| THE COUNTRY COTTAGE | WC-CRAFTER COMMISSION MAY '22 | 81.38 |
| WEINBERG, THERESA | WC-CRAFTER COMMISSION MAY '22 | 51.75 |
| CITY OF NASHUA | CH-PETTY CASH | 76.15 |
| DELTA DENTAL OF IOWA | DENTAL IN - JULY '22 | 134.34 |
| JENDRO SANITATION SERVICE | GAR/REC-JUNE '22 | 11,487.63 |
| OTT, JOHN | POSTAGE REIMB-NUISANCE PROP | 46.24 |
| THE MILL, INC. | STREETS-GREASE | 5.6 |
| U.S. POST OFFICE | CH/WTR/SWR - POSTAGE STAMPS | 294 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | 1,871.95 |
| TREASURER STATE OF IOWA | STATE TAX | 290 |
| Accounts Payable Total |  | 44,899.72 |
| Payroll Checks |  | 5,956.35 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | 50,856.07 |
| GENERAL FUND |  | 33,829.71 |
| URBAN REVITAL (LOST ONLY) |  | 46.24 |
| ROAD USE |  | 8,115.83 |
| WATER |  | 3,073.18 |
| SEWER |  | 4,827.36 |
| STORM WATER UTILITY |  | 963.75 |
| TOTAL FUNDS |  | 50,856.07 |

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