**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

The Nashua City Council met in regular session on March 18, 2019 in Council Chambers at City Hall. The meeting was called to order at 6:57PM with Mayor Betsinger presiding. Council members present were Rolland Cagley, Scott Cerwinske, Thomas Johnson and, Harold Kelleher III. Angelina Dietz-Robinson was absent. City employees in attendance were Police Chief Benjamin Scholl and City Clerk John Ott. Water/Sewer Superintendent Nick Henningsen from PeopleService was also there. 5 guests were also in attendance.

Cerwinske moved to approve the agenda. Cagley seconded. Motion Carried

The Mayor called for public comments there were none.

Cerwinske moved to approve the minutes from the March 4, 2019 City Council meeting. Cagley seconded. Motion Carried.

Discussion/Approval regarding RESOLUTION 19:15 – Authorization to execute and file with the Iowa Homeland Security and Emergency Management for the purposes of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act. Cagley moved to approve the resolution. Cerwinske Seconded. Motion Carried

Roll Call: Cagley-aye; Cerwinske – aye; Johnson – aye; Kelleher – aye. Dietz-Robinson Absent. Motion Carried

Discussion/Approval regarding RESOLUTION 19:16 – Setting employee compensation rates effective July 1, 2019.

Cerwinske Motioned. Kelleher Seconded. Motion Carried.

Roll Call: Cagley-aye; Cerwinske – aye; Johnson – aye; Kelleher – aye. Dietz-Robinson – Absent. Motion Carried

Discussion/Action

They discussed hiring an interim cleaning person while Judy is absent. The council agreed that Beth Henningsen could take over the cleaning responsibilities until Judy returns.

Cerwinske moved to approve the consent calendar with claims totaling $18,272.14 + 9,149.41 (Wages). Cagley Seconded. Motion Carried.

Payment of Claims (see claims report): Total claims to be paid: $18,272.14 + $9,149.41 (Wages)

* + 1. General Fund: $11,483.08
		2. Road Use: $7,610.41
		3. Water: $3,702.54
		4. Sewer: $4,625.52

Permits

There were no permits, but Mayor Betsinger did talk about the Oudekerk property that Attorney Skilton has been trying to get a signature from one of the property owners for a quick claim deed, but Skilton has been unable to make contact with the property owner. The next step would be for the city to have Skilton take legal action, but the City of Nashua will have to look into what that will involve and how much it would cost. The other option is to do nothing and the property will just stay condemned. Mayor Betsinger asked the council how they would like to proceed. The council explored some options of possibly having the Sheriff’s Department serve the owners with papers. Council Member Johnson inquired about whether the property owner’s lack of response was enough to pursue it as abandoned property. Police Chief Police Benjamin Scholl said that it would more than likely have to be publicly posted in the paper in order to show that the city applied its best effort to make contact with the property owner before potentially pursuing it as an abandoned property. Mayor Betsinger will talk to Attorney Skilton and see how much it would cost for the different options discussed.

Business of the Mayor

Mayor Betsinger discussed the issue with the culvert on Lakeshore Drive. Apparently a former council approved the property owner to fill in the ditch and now the water has no place to drain. This has caused the water to back up into the homes of several properties in the area. The mayor was discussing options of whether or not the City could charge the home owner to dig the ditch back out or if whether or not the city should handle this issue because there are other complaints from citizens about water flowing into people’s homes and yards and the city has not done anything because the properties are privately owned. One of the citizens had mentioned that a council or two ago they thought the culvert had been cleaned out, so that it would drain properly. The Mayor explained that it wasn’t cleaned out like before the ditch was filled in, so the water still doesn’t have any place to go. Nick Henningsen suggested the possibility of putting a drain in the bottom of the manhole and run some tile to the river. Council Member Cerwinske mentioned just using a swale to direct it towards the low spot that should just naturally run to the lake. Mayor Betsinger asked Nick to check into it further and see if it is worth piping or what other options they could do if the city elected to do something.

Mayor Betsinger discussed the STBG grant meeting on March 21st that he will be attending along with Jon Lutz from IIW Engineering. This is the engineering company that was approved on March 4th to assist us with the STBG grant writing for the Greeley St. Project. The meeting will determine if we get approved for the STBG grant. The cost of the project is $1,266,973. We are applying for 50% of the cost because that is the recommended amount. In addition to the $1,266,973 cost of the project there is an additional $191,943 for sanitary sewer and water. The project won’t take place until FY2023 and so the city would need to come up with $825,430. There are additional cost saving measures that the city is looking into if approved for the grant.

Department Reports

John Ott City Clerk asked the council if they would approve him attending the Iowa Municipal Finance Officers Meeting which is scheduled for April 10th-12th. The hotel cost is $90/night but there is no cost information for the class and so it will have to be approved on the next council meeting. The City also received information about changing its insurance plan year, so that it would better line-up with the Iowa budget dates; however it would be an increased cost to the city to change the dates and so the city elected to keep the current plan year. John Ott also discussed the contract with City Laundry as our current contract has expired. The City is still looking to see if they want to renew the contract or what other options are available and if there are any cost saving measures with utilizing other options.

City Clerk Ott also discussed whether or not we wanted to continue to be a part of the Iowa Economic Development Authority and the requirements for doing so. The requirements seemed to outweigh the benefits and so the council decided to forego the Operations Agreement. Some of the requirements include having at least one person who has been certified through the Iowa Economic Development Authority as a Certified Iowa Travel Counselor. The Welcome Center would be required to be open 5 days per week between the hours of 10:00AM to 4:00PM and the city would have to provide a monthly count of travel parties to the Iowa Economic Development Authority among a list of other requirements. The IEDA does not give any financial support and most of the services that are provided through them are found online by most travelers. The council unanimously voted to terminate the agreement.

 Don Bohlman who was the camp host last year had inquired at City Hall about whether the city is going to be utilizing a camp host this year. The council is considering their options on whether they want to try to go without a camp host, utilize a volunteer host or hire a paid host. Council Member Kelleher who is also on the Park Board expressed that the Park Board would like to have a paid host. The council was leaning towards not having a camp host. No final decision was made.

Police Chief Benjamin Scholl discussed the First Responder’s Meeting last week which had 15 attendees. At the end of the class 11 people showed interest in taking the course which was a good sign because there has to be a minimum of 10 people in order to have the class. The cost of the class, book, and tools would be a financial commitment of $800-900/student. The cost of the class will be paid for in part or fully by the City providing the attendee meets the criteria (funding and criteria yet to be determined). If anyone has any questions, they are encouraged to call the Police Department or stop by Police Chief Scholl’s office and talk to him. Police Chief Scholl also mentioned the change in how the process for Municipal Court Costs for civil fines has changed. We now have to pre-pay civil fines and when the defendant pays the fine the county reimburses the city. Ben asked if he could get pre-approval for writing the checks to pay the fines because he only has 5 days after the ticket is processed to pay the county. The council approved the pre-payment of the fines.

Hal Kelleher from the Parks Board/City Council Member mentioned that the next Park Board Meeting will be held Thursday March 21, 2019 at Shelby’s Restaurant at 6:00PM. He is going to discuss the camp host options during the meeting. He also mentioned that the campground is scheduled to be open April 18th. Hal also talked about moving forward with the Cannon Park Project. The Park Board applied for an extension on a hotel/tourism grant to help alleviate some of the costs. He expressed that the Park Board would like to keep money locally to help support local businesses for any of their upcoming projects.

Nick Henningsen Superintendent of the water/sewer department presented his monthly report. They had a few digs last month and there were a couple of issues that arose. He suggested that the city come up with a set of criteria for an “approved” vendor list. He said that he could give the residence(s) a list of some vendors that were on the approved vendor list when the dig was the property owner’s responsibilities. He stated that PeopleService would be able to set this up as they have done it for other communities. The goal of doing this would be to help avoid the problems that occurred with the digs. He also talked about some of the repairs that are needed and he is working on getting estimates, but it looks like the repair for the generator is going to cost around $30,000.

Council Members

Tom Johnson mentioned that for the Splash Pad there is going to be some trees that need to come down and Deutsch Tree and Timber has volunteered to help out, which is very much appreciated. There is also a swing set that will need to be moved.

Scott Cerwinske would like to thank Police Chief Benjamin Scholl and Fire Chief Tom Johnson for putting on the First Responders Meeting last week. It was very well organized and he was glad to see how many participants attended.

Jendro Sanitation presented a proposed rate increase for the City of Nashua along with some materials explaining why they are asking for the rate increase. A Public Hearing to discuss the new rates is set for April 1, 2019. Johnson Motioned and Cerwinske Seconded. Motion Carried

Cedar Hill Development is working on a project that will require them to get city permit(s). They will need to bring in plans for their project. Cerwinske mentioned that the project should be overseen by Nick for the water/sewer.

Stacy Lentz had given a deadline of March 31st to get her recycling business moved to her new location, but she was supposed to bring in a written document with the deadline and she still hasn’t returned it to the city yet.

There was no other business

Cerwinske motioned to adjourn Kelleher Seconded. Motion Carried

The meeting was adjourned at 7:35PM

Pending approval by council

John Ott

City Clerk

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| --- | --- | --- | --- |
| CLAIMS REPORT (March 5-18, 2019) |  |  |  |
| VENDOR | AMOUNT | CHECK # | CHECK DATE |
| ALLIED INSURANCE  | 1,098.00 | 42676 | 3/14/2019 |
| ARNOLD MOTOR SUPPLY  | 347.96 | 42677 | 3/14/2019 |
| BADGER METER  | 622.11 | 42678 | 3/14/2019 |
| BAKER & TAYLOR  | 156.16 | 42679 | 3/14/2019 |
| BARLOW TRUCKING INC  | 1,120.00 | 42680 | 3/14/2019 |
| BUTLER-BREMER COMMUNICATIONS  | 44.95 | 42681 | 3/14/2019 |
| CENTER POINT LARGE PRINT  | 45.75 | 42682 | 3/14/2019 |
| CENTURYLINK  | 584.23 | 42683 | 3/14/2019 |
| CITY OF NASHUA  | 22.71 | 42684 | 3/14/2019 |
| COMPUTER PROJECTS OF ILLINOIS  | 171.6 | 42685 | 3/14/2019 |
| COUNTRY SAMPLER  | 39.98 | 42686 | 3/14/2019 |
| DEMCO  | 96.75 | 42687 | 3/14/2019 |
| DISNEY MOVIE CLUB  | 29.34 | 42688 | 3/14/2019 |
| ENGELBRECHT FAMILY WINERY  | 124.5 | 42689 | 3/14/2019 |
| GWORKS  | 180 | 42690 | 3/14/2019 |
| HGTV MAGAZINE  | 39.97 | 42691 | 3/14/2019 |
| IIW ENGINEERS & SURVEYORS  | 2,920.50 | 42692 | 3/14/2019 |
| INGRAM  | 262 | 42693 | 3/14/2019 |
| IOWA DEPARTMENT OF REVENUE  | 155 | 18213067 | 3/5/2019 |
| IOWA DEPARTMENT OF REVENUE  | 734 | 18213068 | 3/5/2019 |
| IRS - USA TAX PAYMENT  | 2,345.01 | 42694 | 3/14/2019 |
| IRS - USA TAX PAYMENT  | 2,813.19 | 18213069 | 3/7/2019 |
| IRS - USA TAX PAYMENT  | 51.66 | 18213071 | 3/8/2019 |
| KWIK TRIP  | 23.26 | 42695 | 3/14/2019 |
| LARSON PRINTING COMPANY  | 52.79 | 42696 | 3/14/2019 |
| LOU'S LP  | 215.25 | 42697 | 3/14/2019 |
| MARTIN GARDNER ARCHITECTURE  | 145.91 | 42698 | 3/14/2019 |
| MUNICIPAL MANAGEMENT CORP  | 800 | 42699 | 3/14/2019 |
| NASHUA PUBLIC LIBRARY  | 43.54 | 42700 | 3/14/2019 |
| NEW HAMPTON TRIBUNE NASHUA  | 35 | 42701 | 3/14/2019 |
| PEOPLE  | 118.26 | 42702 | 3/14/2019 |
| POSITIVE PROMOTIONS  | 43.92 | 42703 | 3/14/2019 |
| TASTE OF HOME  | 53.96 | 42704 | 3/14/2019 |
| THE FAMILY HANDYMAN  | 24.98 | 42705 | 3/14/2019 |
| THE MILL, INC.  | 5.58 | 42706 | 3/14/2019 |
| TREASURER STATE OF IOWA  | 472 | 18213070 | 3/7/2019 |
| TREASURER STATE OF IOWA  | 1 | 18213072 | 3/8/2019 |
| VERIZON  | 120.03 | 42707 | 3/14/2019 |
| WEX BANK  | 2,111.29 | 42708 | 3/14/2019 |
| TOTAL ACCOUNTS PAYABLE  | 18,272.14 |   |   |
| PAYROLL CHECKS  | 9,149.41 |   |   |
| \*\*\*\* PAID TOTAL \*\*\*\*\*  | 27,421.55 |  |  |
| \*\*\*\* SCHED TOTAL \*\*\*\*\*  |   |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\*  | 27,421.55 |  |  |
|  |  |  |  |
| General Fund | 11,483.08 |  |  |
| Road Use | 7610.41 |  |  |
| Water | 3,702.54 |  |  |
| Sewer | 4625.52 |  |  |

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