**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on September 7, 2021 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Betsinger presiding. Council members present were Alex Anthofer, Scott Cerwinske, Thomas Johnson, and Hal Kelleher. Ashley Ludemann was absent. City employee(s) City Clerk John Ott was present. Bonnie Cleveland from the library, Karmen Mehmen from the Welcome Center Board, and Sheriff Marty Hemann were in attendance. Mayor Betsinger asked for consideration approving the agenda. Cerwinske/M, Anthofer/S, M/C.

## Mayor Betsinger asked if there were any public comments. He brought up an issue from a citizen who was concerned with trucks going from Cedar St. to Jay St. as there is not enough room to make the corner and someone broke a portion of sidewalk off. The council decided that they would put up a barricade, so that semi’s and large trucks won’t be able to turn there. There was also another citizen who inquired about making an ordinance pertaining to removing the signs that contain obscene or foul language. After some discussion, the council elected to not address the issue at this time as the signs are on private property.

## Karmen Mehmen from the Welcome Center gave the monthly report for the Welcome Center. She talked about increasing the room rental rates to add a cleaning fee as she mentioned several issues that have come up with the Welcome Center cleaning schedule. She mentioned that there are some tables in the basement in need of repair, but the maintenance dept. is aware of the issues. She talked about some needed repairs on the Welcome Center. Cerwinske motioned to approve the bid from Frontier Mudjacking and Construction for the mudjacking for a cost of $4,200 and Anthofer seconded. M/C. Cerwinske also motioned to approve the time and materials estimate for repairs needed to exterior vinyl trims from them for an estimated cost of $2.900; however he wanted to make sure that before the estimate was accepted that it included the downstairs as well and also how much caulk was going to be needed as that was not included in the estimate. Anthofer seconded and M/C. Roll Call for both estimates 4 Ayes and Ludemann absent. She also mentioned that the Welcome Center Board would like to rename the gift shop in honor of Barb Lumley and Roeder Powdercoat and Machine was going to donate the new signage.

## Cerwinske motioned to set a 2nd reading for the Code of Ordinance for Peddlers, Solicitors, and Transient Merchants for September 20th. Anthofer seconded. M/C. Roll call 4 Ayes, Ludemann absent. The reason for the 2nd reading will be noted in the approval of amended minutes from the meeting on August 16th.

## Mayor Betsinger asked for a resolution to approve the following resolutions:

## 21-50 Resolution approving the FY’21 AFR. Anthofer/M, Johson/S, M/C. Roll Call 4-Ayes and Ludemann absent. 21-51 Resolution approving the FY’21 Street Finance Report Johsnon/M, Anthofer/S, M/C. Roll Call 4-Ayes and Ludemann absent. 21-52 Resolution approving transfer of library funds. Cerwinske/M, Kelleher/S, M/C. Roll Call 4-Ayes and Ludemann absent. 21-53 Resolution awarding an owner-occupied rehabilitation contract for project #6 of the Nashua CDBG Post-Flood Housing Rehabilitation Program. Cerwinske/M, Anthofer/S, M/C. Roll Call 4-Ayes and Ludemann absent. 21-54 Resolution awarding an owner-occupied rehabilitation contract for project #7 of the Nashua CDBG Post-Flood Housing Rehabilitation Program. Anthofer/M, Cerwinske/S, M/C. Roll Call 4-Ayes and Ludemann absent.

## Mayor Betsinger called for a motion to approve the Council Minutes from August 16, 2021. City Clerk Ott noted one error that needed to be corrected. The minutes stated “Anthofer motioned to forego the 2nd and 3rd reading and move to final passage” this was in relation to ordinance 341 amending the code of ordinance for peddlers, solicitors, and transient merchants. In order to forego the 2nd and 3rd readings it has to be a super majority of the entire council voting Aye and not the council members that are present, so with only 3 Ayes, the vote failed and so the council will need to have a 2nd and/or 3rd reading before the ordinance can go to final passage. The 2nd reading is set for September 20th at the next regular council meeting. Cerwinske motioned to approve the amended minutes. Anthofer seconded. M/C.

## Mayor Betsinger asked the council for a motion to approve the consent calendar payment of claims. Payment of claims (see claims report): Total Claims to be Paid $107,761.49+$14,695.08 (Wages)

## General Fund: $31,500.76

## Urban Revit (LOST) – 6,963.80

## Road Use: $8,900.26

## Employee Benefit: $6,842.03

## Water; $16,815.98

## Sewer: $51,433.74

## Total Funds: $122,456.57

## Johnson/M, Kelleher/S, M/C.

## Mayor Betsinger asked for a motion to approve the following permits. Building – 801 Woodbridge, 619 Madison, 722 Lexington, 414 Cedar, 712 Brasher, 203 Greeley, 329 Lakeshore, 27 Monroe, and 221 Charles City Road. Johnson/M, Cerwinske/S, M/C. Demolition/Excavation – 221 Charles City Road. Johnson/M, Anthofer/S, M/C.

## Business of the Mayor:

## Department Reports

## City Clerk Ott presented the August financial reports. He reminded the council that he will be gone the 15th – 17th of September for training. He informed the council that he sent our RFP’s for the FY’22 audit, but has not received anything back yet. He wanted to remind everyone that the deadline for filing election papers for City Council and Mayor is September 16th and that the papers have to be turned into the Chickasaw County Auditor’s office.

## Council Members

## Kelleher mentioned that the Park Board has collected enough private donations to purchase the pergola from the school. He also mentioned that the donation from the N-P School to purchase a sunscreen station has been utilized. City Clerk Ott mentioned that he received a grant to double the donation order from the American Academy of Dermatology, so the donation monies from the school was able to purchase twice as much. Johnson mentioned that some people who had paid their utility bill by dropping off a check in the drop box were mailed a delinquent notice and was asking how many were sent out this way. He also mentioned the large chunk of concrete that got broken off from the storm and is sitting below the dam and was wondering where it came from. City Clerk Ott said that he has notified Nathan Miller from Origin Design in case it has to do with the recently repaired portion of the dam; however, no one can research it further until the water recedes. Cerwinske noted that the boat club has only received a water bill for $5 for several months and was wondering why. City Clerk Ott will look into this and see why they aren’t receiving their regular water bill.

## Sheriff Hemann gave his monthly report and reviewed the monthly call log. There was also some discussion about whether or not to replace the Police Chief or just continue with the county contract. After some discussion, the council has decided to stay with the county contracted services due to the costs of training a new officer as well as retention issues that Nashua and other surrounding communities have been facing.

## Action/Discussion

## The council reviewed the request from Nashua Family Chiropractic Accessibility Site Review for handicapped accessibility. After review, Johnson motioned to paint parking lines along Woodbridge St. between Jay and Main with the first space beginning 1’ East of existing stairs as recommended in the review. Roll Call 3 Ayes (Cerwinske, Johnson, and Kelleher), Ludemann absent and Anthofer abstained. The council also discussed putting some gravel in the alley to help with ruts caused by heavy rains, but Nashua Family Chiropractic is going to make a handicapped accessible parking lot behind their building and the city will wait until that is completed to determine what they want to do.

## The council reviewed the proposed changes to the Nashua Fire Department by-laws. Cerwinske motioned to approve the by-laws. Kelleher seconded. M/C. Roll Call 4 Ayes and Ludemann absent.

## There was no other business. Cerwinske motioned to adjourn. Anthofer seconded. M/C. Meeting adjourned at 8:44PM. Pending

## Approval by City Council

## John Ott - City Clerk

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| CLAIMS REPORT (August 17-Sept 7, 2021) | | | | |  |
| VENDOR | REFERENCE | | | | AMOUNT |
| LINCOLN SAVINGS BANK | HSA | | | | $1,300.00 |
| AVESIS | VISION - SEPT '21 | | | | $44.52 |
| BRUENING ROCK PRODUCTS INC | STREETS - ROAD ROCK | | | | $166.27 |
| DELTA DENTAL OF IOWA | DENTAL INS - SEPT '21 | | | | $195.26 |
| ELECTRICAL ENGINEERING | SEWER - GENERATOR REPAIR | | | | $33,879.80 |
| GLIDEWELL CONTRACTING | URB REVIT - 215 ASPINWALL | | | | $6,052.50 |
| HINDERS TREE SERVICE LLC | STREETS - TREE REMOVAL | | | | $1,500.00 |
| INRCOG | URB REVIT GRANT FEES | | | | $900.74 |
| JENDRO SANITATION SERVICE | GAR/REC - AUG '21 | | | | $10,184.96 |
| PEOPLESERVICE INC. | water waste water contract | | | | $19,340.00 |
| S & T COLLISION | SEWER - REPAIR GENERATOR | | | | $380.19 |
| BLUE CROSS WELLMARK | HEALTH INS - SEPT '21 | | | | $7,754.70 |
| GIS BENEFITS | DEATH/DISABILITY - SEPT '21 | | | | $99.69 |
| BODENSTEINER IMP. INC. | PARKS - OIL | | | | $58.92 |
| SHERYL DORMAN | WC-CRAFTER COMMISSION 15% MAKE | | | | $16.70 |
| MIDAMERICAN ENERGY | PARKS - CAMPGROUND ELEC/GAS | | | | $19.41 |
| SUNSTATION USA LLC | PARKS-PD FOR BY DONATION | | | | $1,395.07 |
| U.S. POST OFFICE | CH/WTR/SEWR - POSTAGE | | | | $254.00 |
| ARNOLD MOTOR SUPPLY | STREETS-SUPPLIES | | | | $226.79 |
| CEDAR VALLEY PORTABLES, LLC | PARKS - PORTA-POTTIES | | | | $200.00 |
| IOWA MUNICIPALITIES WORKERS | WORKER'S COMPENSATION PREMIUM | | | | $1,617.00 |
| JOHN DEERE FINANCIAL | PARKS - WEED KILLER | | | | $19.99 |
| LEROY'S REPAIR | PARKS-CHAINSAW CHAINS | | | | $72.98 |
| MIDAMERICAN ENERGY | GAS/ELEC EXP - SEPT 2021 | | | | $7,363.66 |
| JAN CLEMENT | WC-VENDOR COMMISSION AUG '21 | | | | $189.75 |
| DEUTH, BRENDA | WC-VENDOR COMMISSION AUG '21 | | | | $86.44 |
| SHEILA DEVEREAUX | WC-VENDOR COMMISSION AUG '21 | | | | $87.75 |
| SHERYL DORMAN | WC-VENDOR COMMISSION AUG '21 | | | | $336.16 |
| FRISKY FOX VINEYARD LLP | WC-VENDOR COMMISSION AUG '21 | | | | $165.75 |
| JENISON, KIM | WC-VENDOR COMMISSION AUG '21 | | | | $48.75 |
| SHARON LEERHOFF | WC-VENDOR COMMISSION AUG '21 | | | | $175.95 |
| MAAS, ROBERTA C. | WC-VENDOR COMMISSION AUG '21 | | | | $182.69 |
| MARYLEE MEHMEN | WC-VENDOR COMMISSION AUG '21 | | | | $158.25 |
| NANCY'S TRUFFLES | WC-VENDOR COMMISSION AUG '21 | | | | $82.88 |
| DANIELLE SCHELL | WC-VENDOR COMMISSION AUG '21 | | | | $90.00 |
| NANCY SCHERER | WC-VENDOR COMMISSION AUG '21 | | | | $148.69 |
| SANDY'S STICHES | WC-VENDOR COMMISSION AUG '21 | | | | $94.50 |
| KEN SCHWICKERATH | WC-VENDOR COMMISSION AUG '21 | | | | $42.00 |
| SENNER, ANN L | WC-VENDOR COMMISSION AUG '21 | | | | $74.38 |
| TERESA STAUDT | WC-VENDOR COMMISSION AUG '21 | | | | $40.50 |
| SHIRLEY STEVENSON | WC-VENDOR COMMISSION AUG '21 | | | | $39.00 |
| THE COUNTRY COTTAGE | WC-VENDOR COMMISSION AUG '21 | | | | $49.13 |
| WEINBERG, THERESA | WC-VENDOR COMMISSION AUG '21 | | | | $49.50 |
| DOLLAR GENERAL | PARKS/WC-SUPPLIES | | | | $41.90 |
| NEW HAMPTON TRIBUNE NASHUA | CH/URB REVIT - LEGAL EXPENSES | | | | $384.24 |
| RILEY'S INC. | CH-COPY FEES AUG 2021 | | | | $231.50 |
| LINCOLN SAVINGS BANK | HSA | | | | $850.00 |
| U.S. POST OFFICE | WTR/SWR/GAR - POSTAGE AUG '21 | | | | $214.20 |
| IPERS | REGULAR IPERS | | | | $2,943.24 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | | | | $2,204.85 |
| TREASURER STATE OF IOWA | STATE TAX | | | | $321.00 |
| IRS - USA TAX PAYMENT | BACK UP W/HOLD TAX PEN+INT '18 | | | | $189.49 |
| IOWA DEPARTMENT OF REVENUE | SEWER-AUG 2021 SALES TAX | | | | $285.00 |
| IOWA DEPARTMENT OF REVENUE | WATER-AUG '21 WET TAX | | | | $1,145.00 |
| IPERS | REGULAR IPERS | | | | $1,427.97 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | | | | $2,041.88 |
| TREASURER STATE OF IOWA | STATE TAX | | | | $296.00 |
| Accounts Payable Total |  | | | | $107,761.49 |
| Payroll Checks |  | | | | $14,695.08 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | | | | $122,456.57 |
| GENERAL FUND |  | | | | $31,500.76 |
| URBAN REVITAL (LOST ONLY) |  | | | | $6,963.80 |
| ROAD USE |  | | | | $8,900.26 |
| EMPLOYEE BENEFIT |  | | | | $6,842.03 |
| WATER |  | | | | $16,815.98 |
| SEWER |  | | | | $51,433.74 |
| TOTAL FUNDS |  | | | | $122,456.57 |
| Revenue Report (July-Aug 2021) | | August Rev | July-Aug Rev |
| GENERAL FUND TOTAL | | 39,216.79 | 95,477.28 |
| WODD DAYS FUND TOTAL | | 0 | 13,713.36 |
| LAKE/DAM TOTAL | | 428.87 | 481 |
| URBAN REVITAL (LOST ONLY) TOTA | | 75.07 | 145.43 |
| ROAD USE TOTAL | | 15,450.08 | 41,464.08 |
| EMPLOYEE BENEFIT TOTAL | | 0 | 2,201.24 |
| EMRGNY FUND (TRAN TO GF) TOTA | | 0 | 233.86 |
| LOCAL OPTION TAX TOTAL | | 17,514.91 | 33,592.37 |
| TIF FUNDS TOTAL | | 60.61 | 117.41 |
| DEBT SERVICE TOTAL | | 0 | 1,991.08 |
| ARPA Funds Covid 19 TOTAL | | 118,399.30 | 118,399.30 |
| PERM FUNDS-LIB WATSON TOTAL | | -1,059.59 | -1,059.59 |
| PERM FUNDS-CITY WATSON TOTAL | | 831.78 | 2,950.96 |
| WATER TOTAL | | 21,649.79 | 45,267.18 |
| UTILITY DEPOSITS TOTAL | | 150 | 600 |
| SEWER TOTAL | | 36,922.49 | 76,746.06 |
| SEWER SINKING TOTAL | | 13,302.67 | 26,605.34 |
| STORM WATER UTILITY TOTAL | | 4,245.36 | 8,744.16 |
| TOTAL REVENUE BY FUND | | 267,188.13 | 467,670.52 |