**City of Nashua**

**CITY COUNCIL MINUTES**

**City Council Chambers, City Hall**

## The Nashua City Council met in regular session on November 21, 2022 in Council Chambers at City Hall. The meeting was called to order at 7:00PM with Mayor Anthofer presiding. Council members present were Hal Kelleher, Tim Malven, and Ernie Willsher. Sam Johnson arrived at 7:02PM and Rhonda Dean was absent. City employee(s) City Clerk John Ott and Water/Waste Water Superintendent Nick Henningsen were present along with 10 guests.

## Mayor Anthofer asked for consideration approving the regular agenda. Willsher motioned to approve the agenda after removing 12(E) Action/Discussion request from fire department about Grandy Estate. Malven seconded. M/C. RC: 3 ayes, Dean and Johnson absent.

## Mayor Anthofer called for a motion to approve the consent agenda: Liquor License Liberty Libations d.b.a. Big Willy’s Tavern; Minutes from the Regular Council Meeting November 7, 2022; Consent Calendar Payment of Claims (November 4-17, 2022) Payment of Claims (see claims report): total claims to be paid $62,239.92 + $7,446.89 (wages). Willsher/M, Kelleher/S, M/C. RC: 3 ayes, Dean and Johnson absent.

## Mayor Anthofer asked for public comments. There were none.

Colton Dinsdale from Ferguson Waterworks presented information for changing water meters to a radio read due to the delays and issues with the current water meter system. He will have to provide the city with a new quote as his quote was based on our current system being a radio read. He is also going to check on a retro fit part for our current meters.

Resolutions

Mayor Anthofer called for a motion to adopt the following resolutions:

22:63 Resolution Allocating Use of $125,000 of ARPA Funds for the Establishment and Operation of a City Owned Ambulance Service. Malven/M, Johnson/S, M/C. RC: 4 ayes, Dean absent.

22:64 Resolution Allocating a Stipend for the CY2022 Nashua Volunteer Fire Department volunteer firefighters. Willsher/M, Malven/S, M/C. RC: 4 ayes, Dean absent.

22:65 Resolution Setting Compensation for Ambulance Volunteers and Service Director/Crew Chief. Johnson/M, Willsher/S, M/C. RC: 4 ayes, Dean absent.

Public Hearings

Mayor Anthofer called for a motion to open a public hearing for Chickasaw County Land Mobile Radio Communications Tower. Willsher/M, Johnson/S, M/C RC: 4 ayes, Dean absent. The public hearing was opened at 7:27PM.

One citizen opposed the tower and gave the council a handout explaining the reason for the opposition. They expressed concerns about diminishing property value and hindering future development of their property. They stated that the street already had some basic infrastructure and so they were strongly opposed to closing the street at the trailer court, especially when that street has shown the most growth in the last 15 years. They also were concerned about the lack of information provided in the attachment of the footprint of where and how everything would fit including setback requirements for any other buildings, fences, etc. They also stated that to sell the parcel the County requires subdivision approval under Chapter 165 of the City Code of Ordinances. There has not been a subdivision application. They also stated that the minor subdivision application would have to be signed by and consented to by all property owners. They expressed that they know the project is important, but feel a tower belongs in the country or industrial park. Chickasaw County Attorney noted that the objectors had the same opportunity to sell their land to the County for the tower as their property was also looked at for the project. Jeff Bernatz Emergency Management/911 Coordinator for Chickasaw County expressed the reason that they wanted to put the tower in its proposed location is because they have to be able to reach to Waverly and that is one of the best locations because there is a hump between here and Waverly and that is one of the spots that they could get high enough to get over the hump. He also stated that the little section was a corner that can’t be farmed. The current spot and the proposed spots are the only spots they have and the fact that it wasn’t farmable was the reason they wanted to put it in that location. County Attorney Laudner also stated that the county does have a signed purchase agreement with the property owner contingent upon approval of the special permit by the council, so the county does have an equitable interest in the property. County Attorney Laudner asked if there were any other objections to the special permit other than the one at the meeting. City Clerk responded that there has not been any other objections. After discussion, Mayor Anthofer closed the public hearing at 7:46PM. Willsher motioned to table the special permit approval until the council has exact site plans of how everything will be laid out. Johnson seconded. M/C. RC: 4 ayes, Dean absent.

## Business of the Mayor:

## The Mayor had no business to discuss

City Clerk Ott

City Clerk Ott reviewed the October financial reports and informed the council that bank reconciliation for October was complete and ready for review. He reviewed tentative dates for upcoming budget workshops and reviewed some potential sources for future grant writing.

City Council:

Nick Henningsen Water/Waste Water Superintendent gave his monthly report. He talked about the leak at 424 Brasher St. He is working on finding someone to do the dig. He also stated that this line has been fixed twice already and recommended replacing the line from the curb stop to the house. The property owner will be responsible for the costs. He talked about the endpoint situation with Badger Meter and the current information that was presented by Ferguson Waterworks. He would like to get another bid or two to compare and see what the best option for the city would be moving forward.

Heather Hackman Library Director gave her monthly report to the council.

Discussion/Action

The City Council discussed several actionable items.

Johnson motioned to approve the Emergency Ambulance Services Agreement with the City of Charles City, Iowa, County of Floyd County, Iowa and TEK Inc. d.b.a American Medical Response (AMR), after adding verbiage recommended by City Attorney Skilton to state that it is a 28E Agreement. Kelleher/S, M/C. RC: 4 ayes, Dean absent.

The council reviewed a new policy pertaining to snowbirds and absentee residences. Johnson/M, Malven/S, M/C. The resident will have to fill out a form giving a date of departure and a tentative date of return. The resident must have their water shut off at the curb stop. The resident will still be charged for all service fees and taxes during their absence, with the exception of their water and sewer charges. Their will be no pro-rated months during a residence leave or return and their will be a $20.00 disconnect fee the date the resident leaves and a $20.00 reconnect fee when they return. RC: 4 ayes, Dean absent.

The council talked about amending the Code of Ordinance on Snow Dumping/Removal. The council made some suggestions on what they would amended in the Code of Ordinances and the information will be given to City Attorney Skilton to write the amendment.

The council discussed some nuisance properties. The council approved City Attorney Skilton writing agreements for the property owners to sign for the properties that had verbally committed to fixing or demolishing their property, but have not filed any paperwork with the city or taken any action. The Mayor will write letters to 3 additional properties 609 Main St, 123 Lexington, and 611 Brasher St violating our nuisance ordinance.

Strand Associates recommended completing an LMI (Low to Moderate Income) Survey for the town for CDBG grants for upcoming sewer projects. They recommended Simmering Cory (private firm) because they have a really high success rate for obtaining CDBG funding, but they have also worked with INRCOG. They would work with either, but thought we should start as it takes time to get the survey completed. City Clerk Ott will reach out to Simmering Cory for a quote.

City Clerk Ott discussed the quote that he received for firefighter physicals from MedCompass, but he is waiting for more quotes to present to the council.

The City of Nashua is looking for a new logo and with the help of the Chamber, there is a contest to design the logo for the city. If you are creative, or know of someone else who is creative, submit your design to the chamber email: [nashuaareachamber@gmail.com](mailto:nashuaareachamber@gmail.com) by December 19, 2022 at noon. Please include the subject line “Nashua Logo”. All designs must be able to be converted to digital and printable. You agree to donate your original and or amended image rights to the City of Nashua and Chamber for current and future use. The prize is bragging rights.

City Clerk Ott informed the council that he had received a Worker’s Compensation quote for the ambulance volunteers of $645.

City Clerk Ott requested a 6 month extension to use earned vacation time. Johnson/M, Kelleher/S, M/C. RC: 4 ayes, Dean absent.

The council discussed whether or not to shut off water for unpaid bills in December due to the extended period of time the water would remain office due to the office being closed for the Holidays. Johnson/M to run the red tags the same as usual, but allow citizens until January 2nd to pay their bills and if the bill isn’t paid by the 2nd to do shut-offs on January 3rd. Willsher/S, M/C. RC: 4 ayes, Dean absent.

Johnson/M, Malven/S, M/C to allow citizens to drop off their dead batteries at city hall to be recycled. RC: 4 ayes, Dean absent.

Johnson/M, Malven/S, M/C to approve the engineering contract from Shuck-Britson, Inc. and to authorize Mayor Anthofer to sign documents on behalf of the city. RC: 4 ayes, Dean absent.

There was no other business. Johnson motioned to adjourn. Willsher/seconded. M/C. RC: 4 ayes, Dean absent. The meeting was adjourned at 9:30PM.

## Pending Approval by Council

## John Ott

## City Clerk

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| CLAIMS REPORT (NOV 4-17, 2022) |  |  |
| VENDOR | REFERENCE | AMOUNT |
| U.S. POST OFFICE | WTR-LEAD & COPPER SURVEY 2022 | $382.06 |
| U.S. POST OFFICE | WTR/SWR/GAR/REC POSTAGE | $224.00 |
| BLUE LILY CREATIONS BY CANDIDA | WC-CRAFTER COMMISION OCT22 | $54.00 |
| DON BOSS | WC-CRAFTER COMMISION OCT22 | $33.00 |
| JAN CLEMENT | WC-CRAFTER COMMISION OCT22 | $183.06 |
| DEUTH, BRENDA | WC-CRAFTER COMMISION OCT22 | $114.30 |
| SHERYL DORMAN | WC-CRAFTER COMMISION OCT22 | $615.57 |
| FRISKY FOX VINEYARD LLP | WC-CRAFTER COMMISION OCT22 | $198.10 |
| TERRY HINRICHS | WC-CRAFTER COMMISION OCT22 | $67.50 |
| HOMESPUN TREASURER | WC-CRAFTER COMMISION OCT22 | $84.38 |
| ANDREA KING | WC-CRAFTER COMMISION OCT22 | $42.00 |
| LA PETITE BOUTIQUE | WC-CRAFTER COMMISION OCT22 | $39.38 |
| SHARON LEERHOFF | WC-CRAFTER COMMISION OCT22 | $382.08 |
| LINDA LENZ | WC-CRAFTER COMMISION OCT22 | $110.25 |
| MAAS, ROBERTA C. | WC-CRAFTER COMMISION OCT22 | $324.39 |
| MARYLEE MEHMEN | WC-CRAFTER COMMISION OCT22 | $68.25 |
| ROEDER POWDER COAT & MACHINE | WC-CRAFTER COMMISION OCT22 | $80.00 |
| DANIELLE SCHELL | WC-CRAFTER COMMISION OCT22 | $59.63 |
| NANCY SCHERER | WC-CRAFTER COMMISION OCT22 | $271.96 |
| SANDY'S STICHES | WC-CRAFTER COMMISION OCT22 | $82.50 |
| SENNER, ANN L | WC-CRAFTER COMMISION OCT22 | $235.03 |
| SLADEK, CATHERINE | WC-CRAFTER COMMISION OCT22 | $98.81 |
| SNELLING, MARLENE | WC-CRAFTER COMMISION OCT22 | $30.00 |
| TERESA STAUDT | WC-CRAFTER COMMISION OCT22 | $108.00 |
| LISA STEINLAGE | WC-CRAFTER COMMISION OCT22 | $186.75 |
| SHIRLEY STEVENSON | WC-CRAFTER COMMISION OCT22 | $118.50 |
| THE COUNTRY COTTAGE | WC-CRAFTER COMMISION OCT22 | $87.20 |
| WEINBERG, THERESA | WC-CRAFTER COMMISION OCT22 | $112.80 |
| BAKER & TAYLOR | LIB-BOOKS | $300.86 |
| BUTLER-BREMER COMMUNICATIONS | LIB-PHONE EXP NOV 22 | $37.44 |
| CENTER POINT LARGE PRINT | LIB-BOOKS | $46.50 |
| CHARLES CITY PRESS | LIB-SUBSCRIPTION 104 ISSUES | $89.00 |
| DISCOUNT SCHOOL SUPPLIES | LIB-PROGRAM SUPPLIES | $99.91 |
| DISNEY MOVIE CLUB | LIB-DVD | $92.29 |
| GRAINGER | LIB-BLD MAINT | $135.96 |
| HEATHER M. HACKMAN | LIB-TRAVEL/MEETING | $72.44 |
| INGRAM | LIB-BOOKS | $583.15 |
| IOWA OUTDOORS | LIB-SUBSCRIPTION 2 YRS | $28.00 |
| MEREDITH BOOKS | LIB-BOOKS | $35.91 |
| MOTHER EARTH LIVING | LIB SUBSCRIPTION 6 ISSUES | $17.00 |
| NASHUA PUBLIC LIBRARY | LIB-PETTY CASH | $25.88 |
| NEW HAMPTON PUBLIC LIBRARY | LIB-CAKE PANS | $24.00 |
| ORKIN PEST CONTROL | LIB-BLD MAINT | $416.64 |
| BROWN SUPPLY CO. INC. | WTR-METER BIBS | $192.00 |
| COOLEY PUMPING | PARKS-CEDAR VIEW SEPT 27-OCT24 | $393.57 |
| IOWA FINANCE AUTHORITY | SEWER-REV BOND INTRST DEC 22 | $11,786.25 |
| MALLOY ELECTRIC | SWR-SWR TRTMT PLANT GEAR ETC | $7,791.46 |
| SANDRY FIRE SUPPLY, L.L.C | FIRE-ANNUAL PERSONEL TESTS | $210.00 |
| CRONIN, SKILTON, SKILTON | ATTORNEY FEES NOV | $1,203.72 |
| DELTA DENTAL OF IOWA | DENTAL INS DEC 22 | $134.34 |
| MACQUEEN EQUIPMENT | ST-SWEEPER | $223.60 |
| MIDAMERICAN ENERGY | PARKS-GAS/ELECTRIC NOV 22 | $10.00 |
| MURPHY, COE, AND SMITH | CH-TREASURER SEPT '22 | $165.00 |
| NORTH CENTRAL AMBULANCE SALES | FD-RURAL VEHICLE REPAIR | $5,868.96 |
| PEOPLESERVICE INC. | water waste water contract | $20,655.00 |
| PLAINFIELD WELDING AND REPAIR | ST-SUPPLIES | $60.00 |
| S & T COLLISION | AMB-VEHICLE REPAIR | $553.35 |
| SCHUETH ACE HARDWARE | CH-FURNACE FILTERS 12 | $71.88 |
| THE MILL, INC. | DAM-OIL | $1,373.00 |
| WEX BANK | CITY FUEL EXPENSES | $2,377.06 |
| IRS - USA TAX PAYMENT | FED/FICA TAX | $2,342.25 |
| TREASURER STATE OF IOWA | STATE TAX | $395.00 |
| CSG FORTE PAYMENTS | WTR/SWR-ACH BANK FEES OCT 22 | $35.00 |
| Accounts Payable Total |  | $62,239.92 |
| Payroll Checks |  | $7,446.89 |
| \*\*\*\*\* REPORT TOTAL \*\*\*\*\* |  | $69,686.81 |
| GENERAL FUND |  | $19,079.23 |
| LAKE/DAM |  | $1,624.88 |
| URBAN REVITAL (LOST ONLY) |  | $90.00 |
| ROAD USE |  | $3,913.88 |
| DEBT SERVICE |  | $3,185.00 |
| WATER |  | $12,632.50 |
| SEWER |  | $20,560.07 |
| SEWER SINKING |  | $8,601.25 |
| TOTAL FUNDS |  | $69,686.81 |

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